

Wyoming Prevention Framework Community Grant Report

Attachment B

This report is for this time period

February 2007 - June 30, 2007

February 2007-
April 30, 2007

Please email this report as an **attachment** to...
Substance Abuse & Mental Health Services Division,
Wyo Dept. of Health
lisa.laake@health.wyo.gov

Today's Date

5/9/2007

For information call 1-800-535-4006

County

Washakie
County

or 307-777-6494

Contract Organization Name

Washakie County

Your Name

Marilyn Braaten

Please keep both a hard-copy and file copy for your records

Your Mailing Address

206 South 7th St.

City, State, Zip

Worland, WY, 82401

Your Work Phone Number

307-347-6165

Fax

307-347-6166

Your Work Email Address

marilyn@cloudpeakcc

Item	Contract Deliverables	Date due	Percent Completed (or notes on amount completed)	Date Completed	Comments or Notes
A Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance					
1	SPF Staff Hired (report name, percent of time, email address, phone number)	1-Feb-07	100%	1-Feb-07	Ginger Largent, wcatt@rtconnect.net, 347-3115, 20%FT Marilyn Braaten, marilyn@cloudpeakcc.org, 347-6165, 20%FT Jessica Jackson, wcy@rtconnect.net, 347-2760, 12.5%FT Stacie Clark, sclarksprint@yahoo.com, 347-8616, 12.5%FT Shannon Christianson, bgcwu@rtconnect.net, 347-4899, 12.5%FT
2	Supervise SPF staff/staff evaluation (note dates and any notes)	Monthly meetings	100%	ongoing	tasks assigned and completion reviewed, time sheets turned in at monthly meetings.
3	Name, title, and phone number of the staff's supervisor				Ginger Largent supervisor is the County Commissioners - 347-3131 Marilyn braaten supervisor is Mark Russler, Ex.Dir. CPCC- 347-6165 Rest of staff are supervised by Ginger and Marilyn - see above
4	Criminal history record compliance (briefly note yes or no if any action was taken this quarter--do not report names)	all staff had criminal history background checks and are clean.	100%		
5	Staff training and paid travel (list all training paid under the contract, dates, traveler name, amount)		100%	3/26-29/2007	Jessica Jackson, SAPST, Lander, \$543.77Mileage, meals, lodging-pd next 1/4
6	Notify the Division of any board of directors/staffing changes	none			
7	Other Contract Work Agreements (report details)	none			
8	Complete agreement with SPF-TAC	done	100%		
9	Other				

B Needs Assessment Activities

1	Needs Assessment Training/Winter 07 Meeting	Feb or March 2007	100%		
2	Needs Assessment Instrument Received	Feb or March 2007	100%		
3	Data Collection	March and April	95%		waiting for state levels for input and finishing Town Hall input and law enforcement interviews.
4	Data Analysis	April	50%		have gone through half if assessment data with coalition
5	Priorities Identified		0%		
6	Needs Assessment Sent to SAD	1-Jun-07			
7	Receive SAD Comments @ Needs Assessment	15-Jun-07			
8	Revise Needs Assess/Submit Final				
9	Other				

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C Community Infrastructure Activities

1	Community Advisory Council Activities briefly list CAC activities	monthly meetings	100%	monthly	reviewed Community assessment data at last meeting.
2	Community Advisory Council Meetings List dates & number of people who attended <i>See below for membership report</i>				3/2/2007-13, 3/15/2007 - 7, 4/5/2007 - 6, 5/4/2007 - 16
3	Budget and Funding Approved by CAC (<i>attach minutes</i>)		100%	3/7/2007	
4	Community Resource Assessment note date and attach report				
5	Present Findings/Process to Community				reviewed community assessment data at last meeting
6	(Optional) local SAPST and/or CADCA Training for SAC/Community	none			
7	Briefly describe how the community was involved in the SPF process during this reporting period				community input has been gathered through either attendance at a Town Hall gathering or by filling out a Town Hall survey.
8	Other CAC/Infrastructure				

D Strategic Planning Activity

	Attend Strategic Planning Training	Jul-07			
	Receive Strategic Planning Materials from SAD				
	Research Evidence Based Strategies				
	Match Strategies to Data/Needs				
	Write Strategic Plan				
	Submit Strategic Plan to SAD				
	Receive SAD Comments/Revise/Final Plan	31-Aug-07			
	Other				

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E	Implementation (only with SAD approval)				

F Deliverables and Assurances Reports

	For February 1 - April 30				
1	May 15: Submit this report to SAD	15-May-07	100%		
2	May 15: Submit Expenditure Report to SAD	15-May-07	100%		
	For February 1 - June 30				
3	July 31: Submit CLI to SAMHSA	31-Jul-07			
	For May 1 - June 30				
4	July 31: Submit Expenditure Report to SAD	31-Jul-07			
	For May 1 - September 30				
5	October 15: Submit this report o SAD	15-Oct-07			
	For July 1 - September 30				
6	October 15: Submit Expenditure Report to SAD	15-Oct-07			
7	Complete evaluation agreement with WySAC	30-Mar-07	100%		
8	Provide any other evaluation information				
9	Submit any requested data				
10	Obtain Chapter 16 Prevention Certification		100%		
11	On-Site evaluations or reviews	May 8,2007	100%		
12	Post 2 newspaper ads/articles about the SPF grant (attach copy)		100%		

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G	Other Information				
1	Briefly describe any actions taken by the LEAD AGENCY (fiscal agency) board of directors or high level staff around the SPF SIG grant	none			
2	Restricted activities (report any approval requested and received for these) fairs/brochures/educational materials media	none			
3	Please note any significant changes from the budget submitted in the application.	none			

4	What was the one greatest accomplishment this reporting period? How was this accomplishment shared with the community?				excellent cooperation of a staff and agencies to gather data for the assessment. Even though we had to cancel our first Town Hall/ HBO ADDICTION meeting, 10 community members showed up in a snowstorm.
5	What was the one greatest barrier this reporting period? What was done to address this barrier?				The newspaper failed to put our ad for the rescheduled Town Hall meeting in so we had a poor turnout (8). Discussed this problem with the newspaper and our ad for the continuing showing of the HBO documentary series was submitted the following week.
6	Please briefly list any significant changes or information related to this grant				
7	Please provide input and recommendations about technical assistance provided by SAD and SAD contractors				

COMMUNITY ADVISORY COUNCIL

	Member's Name	Date first joined	Number of meetings attended (total to date) since PF began	Please note if this is a representative of the sectors listed on page 6 of the application instructions.	Agency or Constituency Represented
	Kim Accurso	1999	1		Children's Resource Center
	Lynette Gilmore	1999	2	DFS	Department of Family Services
	Marilyn Braaten	1999	4	Prev Coord/BG	Cloud Peak Counseling Center
	Mike Bryant	2003	0		Businessman
	Mary Buchanan	1999	4	Prev Professio	Tobacco Prevention Coord
	Teri Cain(moved away)	1999	2		UW Ed. Opp. Center
	Shannon Christianson	1999	3		Boys and Girls Club
	Stacie Clark/changed to Mitzi Stephenson	2003	3		Community Learning Center
	Dennis Colbrese	1999	3	Sch Dist.	Ten Sleep School Counselor
	Becky Corona	1999			Absorka Headstart
	Lori Schaal	1999	2	Pub Health	Public Health
	Mandy Horath	2000	2	Vic Adv	Victim's Advocate
	Jessica Jackson	1999	4	Probation	Youth Alternatives
	Erica Johns	1999	2		Big Brothers Big Sisters
	Mike King	2003	1	Faith	Businessman
	Mary Krisko	1999	2	SDFS	Washakie School District #1
	Ed Luhm	1999			Municipal Court
	Judy Lyman	1999	2		Washakie School District #2
	Val Martin	1999	3	SRO	Sheriff's Office
	Lisa Martin	2006	4		Big brothers Big Sisters
	Todd McCaffery	1999	0	Probation	Probation and Parole
	Steve Rakness	1999	3	Law Enforc	Sheriff's Office
	Bob Richardson	1999	0	Law Enforc	Worland Police Dept.
	Jan Rosenbach	1999	1	Vic/Violence	Victims of Violence
	Diana Salzman	1999	1	Sch Dist.	Washakie School Dist #1
	Gerald Geis	1999	2	State Sen	State Senator
	Deb Hammons	1999	0	State Rep	State Rep
	Sonny Shearer	1999	0	Mayor	Mayor
	Steph Bennett	2006	1	Faith	Faith Initiatives
	Kimball Croft	2005	1		Homeland Security
	Tammy DeCroo	2006	3		Step Up
	Will Tempany	1999	0		DVRehab
	Ginger Largent	1987	4	Drug Court	Youth Alternatives